



## FARMINGTON WRESTLING CLUB

### BY-LAWS

#### ARTICLE I NAME

**Section 1:** The organization shall be known as Farmington Wrestling Club located in the city of Farmington, State of Minnesota.

#### ARTICLE II PURPOSE (aims and objectives)

**Section 1:** To promote interest in the sport of wrestling among parents and the youth of Farmington.

**Section 2:** To supervise, sponsor and financially assist a disciplined and competitive program of wrestling.

**Section 3:** To develop in members, the ideals of good sportsmanship, honesty, and respect for authority.

**Section 4:** To stress the concept of parents and children working and playing together in all club activities so that the family may be strengthened in the process.

#### ARTICLE III MEMBERSHIP

**Section 1:** A youth desiring active membership will be registered at the first club activity that he/she attends and reviewed at the next meeting of the club officers.

**Section 2:** If one or more youths in a family are paid members of the youth wrestling program (competitive or in-house) or the middle school or high school wrestling programs, the adults in that family are considered members of the club and shall have voting privileges in club elections.

**Section 3:** Membership period shall be from September 1 through August 31.

## **ARTICLE IV OFFICERS**

The officers shall be voting members of the club in good standing and shall be the governing body of the club.

### **SECTION 1**

The officers shall be: President, Vice-President, Secretary, and Treasurer. These four constitutional officers, along with the head youth coach and 3 members-at-large, will govern the club and will have voting privileges at Board of Directors meetings.

### **SECTION 2**

Elections shall be held annually each September and shall be decided by all adult members of the club who are present at the meeting. Absentee voting will not be allowed.

**Section 3:** Officers shall serve two-year terms, which will be staggered (President, Secretary and two Members at Large shall be elected during each even year; Vice-President, Treasurer, and one Member at Large shall be elected during each odd year).

**Section 4:** Officers shall hold office until: (a) the successor is duly elected, (b) death or disability, (c) resignation or (d) removed from office by a 2/3 majority of all voting members.

**Section 5:** A vacancy for any reason shall be filled by appointment of the remaining officers until the next general (September) meeting.

## **ARTICLE V DUTIES OF OFFICERS**

**Section 1:** President: The president shall supervise all the business affairs and enforce all the rules of the club. He/she shall preside at all business meetings and assure that an orderly and complete meeting is conducted. The president, along with the treasurer, shall be a signer on all checks issued on behalf of the club.

**Section 2:** Vice-President: The vice-president shall assist the president in the performance of his duties. In the absence of the president, the vice-president shall perform the duties of the president. The vice-president shall also perform other duties as assigned by the president. The vice-president may be a signer on all checks issued on behalf of the club.

**Section 3:** Secretary: Records the minutes of all meetings and prepares a copy of such minutes for the permanent record before the next meeting or club publication. The secretary is responsible for membership lists, updating records, and correspondence of the club.

**Section 4:** Treasurer: Maintains the financial records of the club and prepare checks as directed by the board or president. The treasurer shall make deposits and give a current financial report at each meeting. The treasurer shall ensure that the club's checking account balance does not fall below \$5000. The Treasurer, along with the president, shall be a signer on all checks issued on behalf of the club.

**Section 5:** The Board of Directors shall consist of the Officers of the Organization, the head coach and three members elected at large.

## **ARTICLE VI MEETINGS**

**Section 1:** The club shall meet monthly as necessary to conduct the orderly business of the club.

**Section 2:** Upon notification by the president, the secretary shall notify all members by phone or mail of the time and the place of all meetings other than those regularly scheduled.

**Section 3:** All meetings shall be run in an orderly manner. No member may have the floor for discussion unless recognized by the chairman. Robert Rules of Order should be followed as close as possible.

## **ARTICLE VII QUORUM**

**Section 1:** A quorum shall consist of three of the four executive board members (president, vice-president, secretary and treasurer) to conduct ordinary business. A 2/3-majority vote is necessary to amend, add, or replace any article in these by-laws.

## **ARTICLE VIII ELECTIONS**

**Section 1:** Elections for new officers will be held in September of every year.

**Section 2:** A nominating committee, appointed by the president, shall meet prior to the election meeting to prepare a slate of candidates for office. Nominations will also be taken from the floor by any voting members present. All nominees must be present for nomination.

**Section 3:** An election will be held for each contested office with the President and Secretary responsible for the counting of the votes.

## **ARTICLE IX FINANCES**

**Section 1:** Contracts: Only the Board of Directors may authorize contracts on the part of the organization.

**Section 2:** Loans: No loans may be contracted on behalf of the Club and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Officers. Such authority may be general or confined to specific instances.

**Section 3:** Checks: All checks will be signed by the Treasurer and the President.

**Section 4:** Deposits: All funds of the Club not otherwise employed for its purpose shall be deposited from time to time to the credit of the Club in such banks or other depositories as the Board of Directors may select.

**Section 5:** Financial Audit: The Board of Directors will appoint a qualified member or agent to conduct an annual audit of the income and expenses of the organization.

**Section 6:** Funding requests: All funding requests that are intended solely to benefit the in-house and/or competitive youth wrestling programs must come directly from the head youth wrestling coach. All funding requests that are not intended solely to benefit the in-house and/or competitive youth wrestling programs must come directly from the high school wrestling coach.

## **ARTICLE X DISCIPLINE**

**Section 1:** Method of Procedure: Any member or members having a complaint against another member for the infraction of any provision of these by-laws or club rules, as for conduct injurious to the welfare of the Club, may report the same in writing to the Board of Directors. Such complaint shall set forth the facts of the case, together with the names of the witnesses, if any. After receiving such complaint, a meeting of the Board of Directors shall be held as soon as practicable to investigate same. The complainant or complainants, and the member complained of, shall receive at least seven (7) days notice, of such meeting, and may be heard with their witnesses. The statements and evidence shall be reduced to writing and filed with the Secretary, and they shall mail copies thereof to the complainant or complainants, and to the member complained of. An appeal from the decision of the Board of Directors may be taken to the Club general membership within seven (7) days thereafter, by serving upon the Secretary a written notice of such appeal. A special meeting shall thereupon be called for the consideration of the case, and a two-thirds vote shall be necessary to reverse the decision of the Board of Directors.

## **ARTICLE XI MISSION STATEMENT**

To promote interest in the sport of wrestling among parents and the youth of Farmington and to supervise, sponsor and financially assist a disciplined and competitive program of wrestling. We will endeavor to develop in the members' the ideals of good sportsmanship, honesty, and respect for authority and to stress the concept of parents and children working and playing together in all club activities so that the family will be strengthened in the process.